



## REGULAR MEETING OF COUNCIL

JANUARY 21, 2025, AT 7:00 P.M.

### MEMBERS PRESENT

**MAYOR  
DEPUTY MAYOR  
COUNCILLORS**

**KEVIN PITTMAN  
MICHAEL STACEY  
COLLEEN MILLER  
ROSALIE DUPRÉ  
RODNEY DOYLE  
ERNIE LUNDRIGAN**

**TOWN MANAGER/CLERK  
FIN ADMIN OFFICER  
ASSISTANT TOWN CLERK**

**AMANDA EDWARDS  
CYNTHIA HODGE  
DAWN BRIDGER**

**MEMBERS ABSENT  
COUNCILLORS**

**AMANDA SLANEY**

### AGENDA

**7:00 P.M.** Mayor Pittman called the meeting to order.

Mayor Pittman asked to have item number ten (10) under Correspondence to be Acted on to be discussed in a privileged Session.

Mayor Pittman asked to have the following item added to the agenda:

11. St. Lawrence Volunteer Fire Department – Standard Operating Guidelines and Code of Conduct.

January 21, 2025

  
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## **ADOPTION OF AGENDA**

### **MOTION: LUNDRIGAN/MILLER**

**25-008** Be it resolved to adopt the Agenda for January 21, 2025 with the above noted changes.

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)**

**Against: 0**

**Abstained: 0**

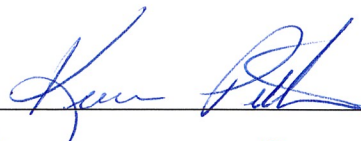
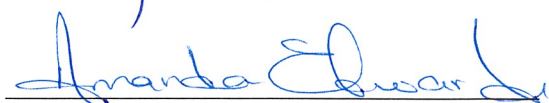
## **CORRECTION, OMISSION TO MINUTES OF JANUARY 7, 2025**

No corrections or omissions to minutes from January 7, 2025 meeting.

## **DISCUSSION OF BUSINESS ARISING FROM MINUTES OF JANUARY 7, 2025**

Mayor Pittman stated that the sink hole that was discovered at Hare's Ears is now filled in. The Town Manager stated that; according to google maps, the sink hole started in 2019.

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## **ADOPTION OF MINUTES OF JANUARY 7, 2025**

### **MOTION: D. M. STACEY/DOYLE**

**25-009 Be it resolved to approve the Minutes of January 7, 2025 as presented.**

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)**

**Against: 0**

**Abstained: 0**

## **COMMITTEE REPORTS**

### **BURIN PENINSULA SERVICE DISTRICT/TOWN MAYOR CONNECT – NL HEALTH SERVICES**

Mayor Pittman stated that he attended the Burin Peninsula Service District/Town Mayor Connect meeting with NL Health Services on December 9, 2024. The minutes of this meeting are presented in the meeting package. Mayor Pittman also stated that he requested to have the advertisement for a physician for U. S. Memorial hospital changed to remove the "on call" statement as there is no anticipated-on call requirement for this position.

Mayor Pittman also stated that he was asked by NL Health Services to attend the Regional Committee meeting with NL Health Services meeting in Clarenville on February 20, 2025.

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**DEFERRED CORRESPONDENCE**

**COUNCILLORS CODE OF CONDUCT (CCOC) TOWN OF ST LAWRENCE**

No new update, consensus of Council is to remove this item until progress has been made.

**ST. LAWRENCE CURLING CLUB – FUTURE OPERATION DISCUSSION**

The Town Manager stated that there were no submitted proposals for the St. Lawrence Curling Club building. Discussion took place and it was recommended to put on hold and post another Expression of Interest at a later date.

**BUSINESS PERMIT APPLICATION - CUSICON – RV CAMPGROUND – 1-3 RIVERSIDE DRIVE**

Discussion took place on the response received from Cusick’s Contracting in response to public consultation. Further review of the response from the discretionary notice and from the applicant was completed.

**MOTION: D. M. STACEY/DOYLE**

**25-010 Be it resolved to approve the Business Permit Application for Cusick’s Contracting to operate a RV Campground at 1-3 Riverside Drive pending submission of a cleared Environmental Assessment.**

**Motion carried.**

**For Motion: 4 (Mayor Pittman, Deputy Mayor Stacey, Councillors Lundrigan and Doyle)**

**Against: 2 (Councillors Dupré and Miller)**

**Abstained: 0**

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Two handwritten signatures in blue ink are shown above horizontal lines. The top signature is "Ken Pittman" and the bottom signature is "Amanda Edwards".





**TENDER RESULTS – TOWN OF ST. LAWRENCE – PIKE’S WATER AND SEWER UPGRADES – 17-GI-24-00030**

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The Town Manager stated that she was waiting to hear back from Municipal Capital Works Program on the approval for increased funding in the amount of \$42,000 and stated that the quote from the lowest bid contractor is held for a three (3) month period.

**BASKETBALL NET INSTALLATION– ST. LAWRENCE RECREATION CENTER**

The Town Manager stated that a structural engineer from Scott Steel visited the St. Lawrence Recreation Center to look at the structure of the wall to determine if it is safe to install the new glass backboards. The Town Manager stated that pictures have been sent of the inside of the wall to the structural engineer with a request to report back with suggestions to allow the installation to go forward.

**CORRESPONDENCE TO BE ACTED ON**

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**ACCOUNTS PAYABLE DECEMBER (2) 2024 - \$22,229.20**

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**MOTION: DUPRÉ/LUNDRIGAN**

**25-011 Be it resolved to approve the payment of accounts payable listing for the month of December (2) 2024 in the amount of \$22,229.20.**

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)**

**Against: 0**

**Abstained: 0**

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**MERIDIAN ENGINEERING INVOICE CC108360 - \$2495.81 PROJECT  
NOVEMBER 17-GI-23-00066 - CHLORINATION BUILDING UPGRADE**

**MOTION: MILLER/D. M. STACEY**

**25-012 Be it resolved to approve the payment of Invoice CC108360 to Meridian Engineering in the amount of \$2,495.81, HST included, for Consulting Services between November 1-30, 2024 for the Chlorination Building Upgrades Project Number 17-GI-23-00066.**

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)**

**Against: 0**

**Abstained: 0**

**STELLAR EQUIPMENT AND SERVICES INVOICE 2402 - \$63,524.71 –  
PROJECT NUMBER 17-GI-23-00066 FOR THE CHLORINATION BUILDING  
UPGRADES, PERIOD OF NOVEMBER 1-30, 2024 CLAIM 1**

**MOTION: DOYLE/LUNDRIGAN**

**25-013 Be it resolved to approve the payment of Invoice 2402 to Stellar Equipment and Services in the amount of \$63,524.71, HST included, for work completed on the Chlorination Building Upgrades Project, Number 17-GI-23-00066, for the period of November 1-30, 2024.**

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)**

**Against: 0**

**Abstained: 0**

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**TAX STRUCTURE 2025**

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**MOTION: DUPRÉ/MILLER**

**25-014** Be it resolved to approve the Town of St. Lawrence 2025 Tax Structure as presented.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)

Against: 0

Abstained: 0

**2025 PMA CONFERENCE ST. JOHN'S – APRIL 8-10, 2025 –  
REGISTRATION AND TRAVEL COST**

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**MOTION: LUNDRIGAN/D. M. STACEY**

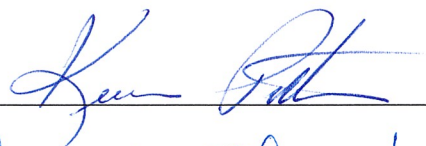
**25-015** Be it resolved to approve registration and travel cost for the Town Manager and the Financial Administration Officer to attend the 2025 PMA Conference in St. John's from April 8-10, 2025.

Motion carried unanimously.


For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)

Against: 0

Abstained: 0

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**APPROVAL OF JOB CREATION PROJECT APPLICATION 2025**

The Town Manager was directed to proceed with submission of the yearly Job Creation Project application for Tidy Towns programming.

**APPROVAL OF MULTICULTURAL GRANT PROGRAM APPLICATION 2025**

The Town Manager was directed to proceed with the submission of the Multicultural Grant Program Application for 2025.

**LOCAL SERVICE DISTRICT REQUEST – REZONING – LITTLE ST. LAWRENCE**

**MOTION: LUNDRIGAN/MILLER**

**25-016 Be it resolved to approve submitting a rezoning request for land in Little St. Lawrence (next to Darrell Burke) on behalf of the Local Service District (LSD) of Little St. Lawrence.**

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)**

**Against: 0**

**Abstained: 0**

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Handwritten signatures of Ken Pittman and Amanda Edwards, each on a horizontal line.





## **NORDSPACE INFORMATION AND PROPOSAL UPDATE**

Mayor Pittman stated that he and the Town Manager attended a virtual meeting with Rahul Goel, CEO/Founder of Nordspace Corp. Mr. Goel provided information on the proposed project for the area. It was also noted that Nordspace is hosting a public meeting in St. Lawrence in February, date to be determined. Information on this meeting will be posted for residents who are interested in finding out more information about Nordspace and the proposed project.

## **ST. LAWRENCE VOLUNTEER FIRE DEPARTMENT – STANDARD OPERATING GUIDELINES (SOG) AND CODE OF CONDUCT**

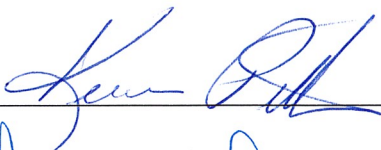

Mayor Pittman presented the updated Standard Operating Guidelines and Code of Conduct to Council, while outlining the changes that were made. Discussion took place. The SOGs and Code of Conduct will come back to Council once completed for approval.

## **CORRESPONDENCE FOR INFORMATIONAL PURPOSES**

### **MANAGER'S REPORT – JANUARY 21, 2025**

The Public Plebiscite for the Burin Peninsula Everwind Green Fuels – Wind Turbine project is being held on January 23, 2025, at the St. Lawrence Golden Age Club. Residents are reminded that the deadline to apply for proxy voting is January 22, 2025 at 4:00 p.m.

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## **GENERAL DISCUSSION**

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Councillor Lundrigan requested that a meeting with Atlantic Canada Opportunities Agency (ACOA) be setup soon to discuss upcoming project ideas.

Councillor Lundrigan also stated that the St. Lawrence Community Youth Network recently held their Annual General Meeting and elected a new member to the board, Craig Hutchings.

Deputy Mayor Stacey asked if there was any further discussion or information about the Canada Fluorspar Inc. Tax Agreement. Discussion took place about the operation of the mine. Currently the Town of St. Lawrence has no Tax Agreement in place with Canada Fluorspar Inc.

### **MOTION: D. M. STACEY/LUNDRIGAN**

**25-017 Be it resolved to approve that the Town Manager proceed with legal consultation for tax collection from Canada Fluorspar Inc.**

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)**

**Against: 0**

**Abstained: 0**

Mayor Pittman stated that the Burin Peninsula Energy Board is hosting a meeting with Council and staff members of the Burin Peninsula on January 30, 2025, to discuss the proposed Memorandum of Understanding (MOU) with Everwind. Mayor Pittman asked if there were Council members available to attend the meeting. Councillor Lundrigan, Deputy Mayor Stacey, and Councillor Miller all stated that they will be available to attend.

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**PRIVILEGED MEETING**

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**8:48 P. M.**

**MOTION: DUPRÉ/MILLER**

**25-018 Be it resolved to move the meeting to a privileged session.**

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)**

**Against: 0**

**Abstained: 0**

**9:08 P.M.**

**MOTION: D. M. STACEY/DUPRÉ**

**25-019 Be it resolved to move the meeting back to a regular session.**

**Motion carried unanimously.**

**For Motion: 6 (Mayor Pittman, Deputy Mayor Stacey, Councillors Dupré, Lundrigan, Doyle and Miller)**

**Against: 0**

**Abstained: 0**

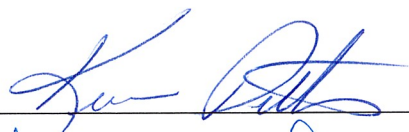
**NOTICE OF ADJOURNMENT**

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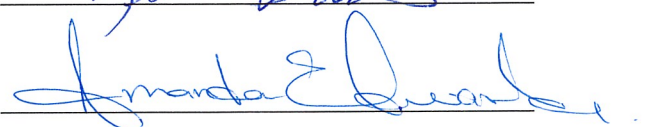
**MOTION: COUNCILLOR DOYLE**

The meeting adjourned at 9:09 p.m.

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