



REGULAR MEETING OF COUNCIL

OCTOBER 15, 2024, AT 7:00 P.M.

MEMBERS PRESENT

**MAYOR
DEPUTY MAYOR**

**KEVIN PITTMAN
MICHAEL STACEY**

COUNCILLORS

**RODNEY DOYLE
COLLEEN MILLER
ERNIE LUNDRIGAN
ROSALIE DUPRÉ**

**TOWN MANAGER
FIN ADMIN OFFICER**

**AMANDA EDWARDS
CYNTHIA HODGE**

MEMBERS ABSENT

COUNCILLOR

AMANDA SLANEY

Resident Brian Rennie in the Gallery.

AGENDA

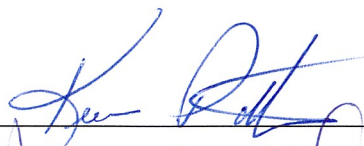
7:05 P.M. Mayor Pittman called the meeting to order.


Mayor Pittman asked to have the following added to the agenda:

Correspondence to be acted on:

8 (1c) Site Development Permit Application BECKH

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ADOPTION OF AGENDA

MOTION: DUPRÉ/LUNDRIGAN

24-226 Be it resolved to adopt the Agenda for October 15, 2024 as presented, with the above-noted addition.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, Deputy Mayor Slaney, Councillors Doyle, Lundrigan, Dupré and Miller)

Against: 0

Abstained: 0

CORRECTION, OMISSION TO MINUTES OF OCTOBER 1, 2024


There were no errors or omissions to the minutes of October 1, 2024.

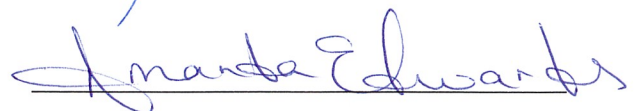
DISCUSSION OF BUSINESS ARISING FROM MINUTES OF OCTOBER 1, 2024

Mayor Pittman asked if there was an update on the engineering request for Corporation Place, Pollux Crescent, Herring Cove and Notre Dame. The Town Manager indicated that she has requested that engineering take place on all these locations but the work has not been completed to date. Deputy Mayor Stacey asked if engineering had been requested for a potential water tower vs a booster pump on Corporation Place? This has not been requested yet.

Mayor Pittman asked if the water disconnections have started on outstanding accounts. The Town Manager replied that the water disconnections have not yet begun.

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Mayor Pittman asked the status of the Expression of Interest for Housing. The Town Manager indicated that the Expression of Interest for Housing is being drafted. Deputy Mayor Stacey requested that this Expression of Interest be published before the Town Meeting next week.

Mayor Pittman asked if the Town Manager had received any direction on whether the St. Lawrence Fire Department Standard Operating Procedures (SOP) are a public document and should be available to the public. The SOP was tabled in a Public Council Meeting and Council is considered an "employer" of the Fire Department; therefore, the SOP is a public document. Mayor Pittman will provide the Town Manager with a pdf copy of the document, and she will post the document on the town's Social Media sites. There will also be a printed copy available for review at the town office.

ADOPTION OF MINUTES OF OCTOBER 1, 2024

MOTION: DOYLE/D.M.STACEY

24-227 Be it resolved to approve the Minutes of October 1, 2024 as presented.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

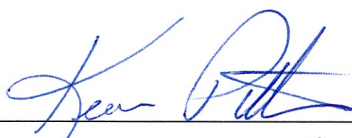
Against: 0

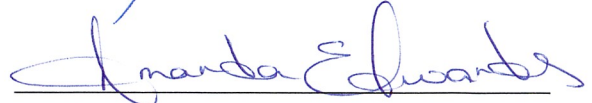
Abstained: 0

COMMITTEE REPORTS

There are no committee meetings to report.

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DEFERRED CORRESPONDENCE

COUNCILLORS CODE OF CONDUCT (COC) TOWN OF ST LAWRENCE

No action has been taken on this item.

RENNB – LAND RECLASSIFICATION REQUEST – RESIDENTIAL TO COMMERCIAL – 151A LAURENTIAN AVENUE

Direction of Council is to publish a public notice requesting input under Discretionary Use for Light Industry. RENNB has requested to reclassify this property as Commercial from Residential.

CORRESPONDENCE TO BE ACTED ON

SITE DEVELOPMENT PERMIT - TEMPS - DRIVEWAY – 130 WATER STREET WEST

MOTION: LUNDRIGAN/MILLER

24-228 Be it resolved to approve the site development permit application to place a driveway at 130 Water Street West.

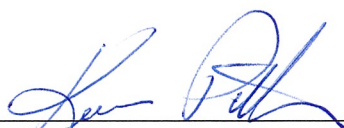
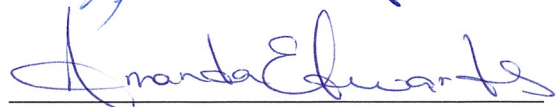
Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

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RESIDENTIAL DEMOLITION PERMIT APPLICATION – AYLWA – 40 MAIN ROAD (ROUTE 220), LITTLE ST. LAWRENCE

MOTION: DUPRÉ/D.M.STACEY

24–229 Be it resolved to approve the demolition permit application for 40 Route 220, Little St. Lawrence and to notify the Little St. Lawrence Local Service District of the application.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

SITE DEVELOPMENT PERMIT – BECKH – DRIVEWAY- 4 FAIRVIEW AVENUE

MOTION: DOYLE/MILLER

24–230 Be it resolved to approve the site development permit application for BECKH for a second driveway and installation of weeping tile at 4 Fairview Avenue. It is noted that a 12” culvert is acceptable in this area due to the slope of the land.

Motion carried unanimously.

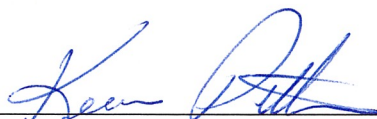
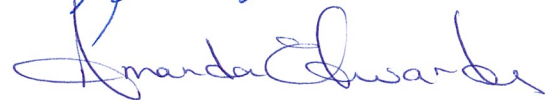
For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

It was noted to advise applicant prior to development that the sewer line for this property crosses the neighbour’s lawn.

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DONATION REQUEST – MAKE A WISH FOUNDATION – REELS FOR WISHES

Consensus was to file this correspondence as Council has already made its budgeted donation to the Make a Wish Foundation for this year.

FIRE PROTECTION FINANCIAL ASSISTANCE GRANT – FES - SA240017

MOTION: DUPRÉ/MILLER

24–231 Be it resolved to accept the Fire Protection Financial Assistance Grant FES-SA240017 in the amount of \$157,699.50 with Councils share of the project being \$28,601.48. This project is for the purchase of 14 SCBA’s and cylinders for the Fire Department.

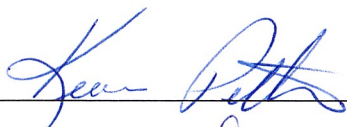
Motion carried unanimously.

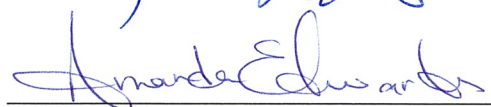
For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

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ACCOUNTS PAYABLE SEPTEMBER 2024 - \$60,616.68

MOTION: D.M.STACEY/LUNDRIGAN

24-233 Be it resolved to approve the payment of September, 2024 accounts payable in the amount of \$60,616.68.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

CROWN LAND REFERRAL – KETTP – ROUTE 220

MOTION: LUNDRIGAN/MILLER

24-234 Be it resolved to approve the referral for Crown Land Application 163192 for KETTP on Route 220.

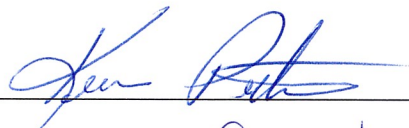
Motion carried unanimously.

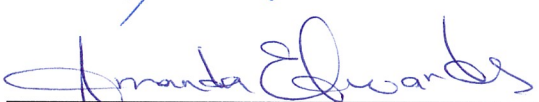
For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

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APPLICATION FOR EXPLORATION REFERRAL – CFI

MOTION: DUPRÉ/D.M.STACEY

24–235 Be it resolved to defer the review of the Application for Exploration from Canada Fluorspar (NL) Inc and NCD Consulting Ltd until Council receives further information.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

NOTRE DAME STREET WATER MAIN INTERRUPTION

The recent emergency water line break on Notre Dame Street was discussed. Options for repair were presented. It was acknowledged and appreciated that both RJG Construction and Cusick's Construction both offered equipment and help to the town free of charge during this interruption of service.

MOTION: LUNDRIGAN/MILLER

24–236 Be it resolved to defer the review of Notre Dame Street water issues until Council receives a Class D estimate from Edwards and Associates Ltd.

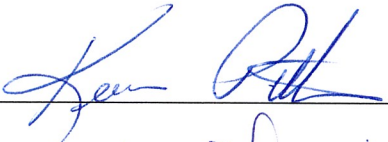
Motion carried unanimously.


For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

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BUDGET REVIEW 2025

The Town Manager presented Council with a Timeline of expected deliverables for the 2025 Budget. Council was asked to review the 2024 Tax Structure and submit any suggestions for revisions by October 23 for the first draft, keeping in mind the new Towns and Local Service District Act that will come into effect on January 1, 2025.

TOWN HALL – OCTOBER 21, 2024

The topics for the upcoming - October 21, 2024 - Town Hall was reviewed and the topics to be discussed (but are not limited to) are:

- | | |
|------------------|--------------------------------------|
| Everwind Project | Nordspace |
| Budget 2025 | Fire Department SCBA |
| CFI Settlement | Chamber Cove Location of Ordinates |
| Seniors Housing | Towns and Local Service District Act |
| Rental Property | Healthcare Services |
| Crown Land | |

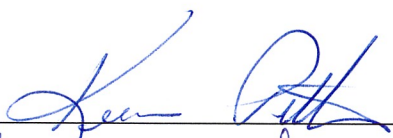
The Town Manager was asked to send a letter to the responsible provincial Department to release all and any Crown Land within the Town of St. Lawrence’s municipal boundary.


The Town Manager was directed to arrange a meeting with Newfoundland Health Services to review current health coverage for St. Lawrence.

ST LAWRENCE CURLING CLUB – FUTURE OPERATION

The Manager was directed to publish an Expression of Interest for the Purchase or Lease of the St. Lawrence Curling Club.

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ST. LAWRENCE GOLDEN AGE 50+ CLUB – INSURANCE

MOTION: D.M.STACEY/LUNDRIGAN

24–237 Be it resolved to defer the review of the St. Lawrence Golden Age 50+ Club’s occupancy of the Golden Age Club Building without insurance until liability is confirmed.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

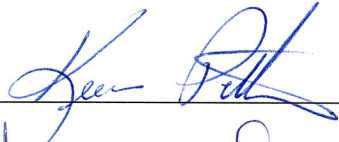
PIKEK ACCESSIBILITY CONCERNS


A recent communication from PIKEK outlining some accessibility issues within the Town of St. Lawrence was discussed. The Town is aware that many of the older buildings in the Town are not 100% accessible. The Town is constantly in the process of providing ease of access to these buildings.

8:18 p.m. Councillor Lundrigan left the meeting.

The Town Manager was directed to investigate the possibility of temporary ramps for access to public buildings under the Towns control. There are plans to complete a full review of the Towns Accessibility Plan in the new year. Renovations will be completed at the Town Hall to ensure accessibility to a Public Washroom. The Town is aware that accessibility is an ongoing issue and hopes to address some of the concerns in their updated Accessibility Plan.

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CORRESPONDENCE FOR INFORMATION PURPOSES

MANAGER'S REPORT – OCTOBER 10, 2024

The Town Manager noted that there is a backlog of permits waiting for approval for Municipal Capital Works (MCW) projects. Therefore, it is not likely that the Pike's Drive Capital Works Project will commence until the spring of 2025.

The Town Manager stated that the financial audit has been completed for 2022.

There was a recent Prime Consultant meeting for the 2024 MCW Water Intake Project. As a result of this meeting, minor revisions to the project are being made.

The Town Manager announced that the Town has received approval for \$35,646.00 in Community Enhancement Employment Project (CEEP) funding. The process to notify applicants of the availability of insurable earnings has commenced.

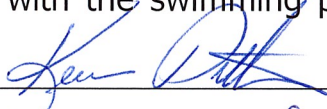
Deputy Mayor Stacey asked if the Town could use some of the money we received from the Canada Fluorspar Inc (CFI) settlement to have a consultant do an environmental study to determine if there are measures that can help correct the color of the Town's water supply at the source. The Town Manager suggested that the Town wait until the Water Intake Project and the Chlorination Building Project are completed to see how much an effect these measures have on the clarity of the water.

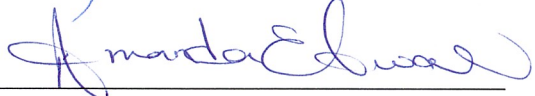
GENERAL DISCUSSION

Councillor Miller passed the appreciation of the Public Works Department to Council for the lunch provided during the recent emergency water break on Notre Dame Avenue.

Councillor Miller requested an update on the Swimming Pool issue. The Town Manager indicated that staff has been in contact with the swimming pool liner

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providers but have been having difficulty acquiring quotes. She also indicated that the repair of the main line leak on Memorial Drive may affect the drainage of water into the pool area. This area will have to be watched over the next few days to see if it is affected by this repair.

Deputy Mayor Stacey requested that he be registered for the next Towns and Local Service Districts Act training.

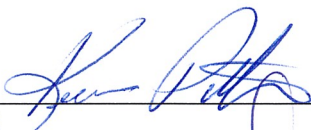
Deputy Mayor Stacey requested a status update on the water leak on Laurentian Avenue. The Town Manager indicated that the current owner has hired a contractor and the homes in the area have had their water put on temporary lines until the contractor can get back to complete the work.

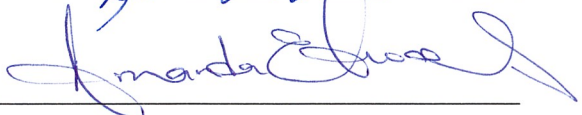
Councillor Dupré indicated that she will be attending a Primary Health Care Session tomorrow and will update Council at the next meeting.

Mayor Pittman asked if the Public Water Dispensing Unit (PWDU) is currently operational. The Town Manager gave a description of the issues that the Town has been having with the PWDU. Cahill Technical Services has been performing some repairs. The current issue is that once the tank drains, it must be manually reset to fill up again.

8:39 p.m.

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MOTION: MILLER/DUPRÉ

24-238 Be it resolved to move the meeting to a privileged session.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

8:39 pm. Resident Brian Rennie left the meeting.

8:55 pm

MOTION: DUPRÉ/MILLER

24-239 Be it resolved to move the meeting back to a regular session.

Motion carried unanimously.

For Motion: 6 (Mayor Pittman, D. M. Stacey, Councillors Doyle, Dupré, Lundrigan and Miller)

Against: 0

Abstained: 0

NOTICE OF ADJOURNMENT

MOTION: DOYLE

The meeting adjourned at 8:55 p.m.

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